



Nevada Public Agency Insurance Pool
Public Agency Compensation Trust
201 S. Roop Street, Suite 102
Carson City, NV 89701-4779
Toll Free Phone (877) 883-7665
Telephone (775) 885-7475

**Minutes of Meeting of the Loss Control Committee of
Nevada Public Agency Insurance Pool and Public Agency Compensation Trust**

Date: Monday, December 9, 2016

Time: 2:00 p.m.

Place: POOL/PACT Offices

201 S. Roop St. Carson City, NV 89701

CONFERENCE CALL-IN # 1-800-351-4899, Passcode: MikeR.

1. Roll

Members Present: Dan Murphy, Bob Spellberg, John Dollar, Ann Wiswell, Steve West, Darren Wagner

Others Present: Mike Rebaleati, Josh Wilson, Rick Hudson, Mel Ida, Zaria Hanses, Wayne Carlson, Marshall Smith

2. Public Comment

Vice Chair, Bob Spellberg opened public comment and hearing none, closed the comment period.

3. For Possible Action: Approval of Minutes of Committee Meeting of September 12, 2016.

On motion and second to approve the minutes, the motion carried.

4. For Discussion: Dan Murphy to present review and summary of Pershing County School District's recent lock-out incident.

Dan Murphy presented a well-crafted review and summary of the Pershing County School District Hazard Vulnerability Assessment, which was supported by Pool/Pact and prepared by Jeff Kay (*School Safety Operations*). Dan then detailed how plans outlined in the HVA were put into operation during an actual lock-out event which occurred on August 31, 2016. Dan pointed out that there were some objections to the campus control and safety changes recommended by the HVA, until the incident occurred.

5. For Discussion: Discussion and review of Loss Control Excellence Program relating to status and function.

Mike Rebaleati reviewed the Loss Control Excellence Program. Mike indicated that there has been a reduction in the number of members who have participated in the LCEP and perhaps increasing the award amounts may be in order. He also related that Pat Irwin had provided an outline for developing procedures relating to a Loss Control Excellence Program for volunteer fire departments. A motion was

made to place the information for developing a LCEP for volunteer fire departments on the next meeting's agenda. The motion was seconded and approved.

6. For Possible Action: Discussion regarding linking Alan Kalt's video presentation regarding risk management benefits of Pool/Pact's Risk Management Grant Program to Pool/Pact's website.

A motion was made to link the video that Alan Kalt and his son prepared to highlight and inform members regarding Pool/Pact's Risk Management Grant program during the September 12, 2016 meeting to the Pool/Pact website. On motion and second, the motion was approved.

7. For Discussion: Discussion of whether Pool/Pact should have a risk management grant limitation of \$120,000.00 per grant.

There was discussion regarding whether an upper limit dollar amount should be placed on the RM Grant program. There was discussion that the RM Grant program was initially designed to fund risk mitigation/reduction projects and that placing a limit on the amount could inhibit applications and creativity. The Committee is currently able to consider, accept, or reject non-capital grant applications based upon reduction of risk exposure irrespective of amount. No change will be made to the current RM Grant program.

8. For Possible Action: Discussion and consideration of reimbursement to Pershing County (Lovelock Ambulance Service) for May 2016 Stryker purchase at current funding level of 75% in the amount of \$15,264.68.

During the September 12, 2016 meeting, Dan Murphy requested that the Committee consider increasing the funding level of a Stryker grant Pershing County submitted, from 50% to 75% to be consistent with 25/75 funding level established during the April 13, 2016 LCC meeting. A motion was made to increase the Pershing County's grant funding from 50% to 75% in the amount of \$15,264.68. The motion was seconded and the motion was approved. Dan Murphy abstained from the vote.

9. For Possible Action: Discussion, review, and analysis of updated Risk Management Grant Process (both general and educational) relating to grant applications: format, FAQ, procedures, and supporting documents.

There was discussion regarding the need to update, simplify, and provide additional information regarding the Risk Management Grant process. This would include streamlining the grant application, providing more instruction regarding the application process, and updating the on-line information provided to applicants. A motion was made to update the RM Grant application process, which was seconded and approved.

10. Public Comment

Mike Rebaleati presented information regarding automatic CPR machines which may helpful to those emergency operations which are responsible for patient care during long distance transport.

11. For Possible Action: Adjournment

On motion and second to adjourn, the meeting adjourned.

This Agenda was posted at the following locations and at notice.nv.gov:

**NPAIP/PACT
201 S. Roop Street, Suite 102
Carson City, NV 89701**

**Carson City Courthouse
885 E. Musser Street
Carson City, NV 89701**

**Eureka County Courthouse
10 S. Main Street
Eureka, NV 89316**

**Churchill County Admin Complex
155 North Taylor Street
Fallon, NV 89406**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Nevada Public Agency Insurance Pool or Public Agency Compensation Trust in writing at 201 S. Roop Street, Suite 102, Carson City, NV 89701-4779, or by calling (775) 885-7475 at least three working days prior to the meeting.

Copies of documents which may be reviewed by the Committee may be obtained electronically by emailing ZariaHanses@poolpact.com.